

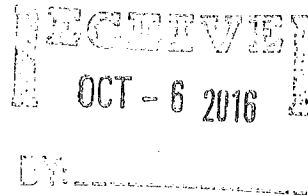


**AMERICAN**  
DISPOSAL SERVICES

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Centreville, VA 20122  
(p) 703-368-0500  
(f) 703-369-1133

Monday - Friday  
8 AM - 4:30 PM  
www.americandisposal.com  
info@adsimail.com

Service First Management  
Kendall Square HOA  
12084 Cadet Ct  
Manassas, VA 20109-7897



Account # 054587 - 0001  
Site: Kendall Square Hoa

## Winter/Holiday Service Schedule

### Dear Valued Customer,

Happy Holidays! As we all enter the busy Holiday season, we would like to remind you of the upcoming collection schedule and inclement weather policies.

**Thanksgiving Day:** Office is closed and no service will be provided. If your regular recycling pickup falls on this day, recycling collection makeup day will be the Saturday after the holiday (November 26th). Trash Collection will resume on your next regularly scheduled service day as there is no makeup for trash.

**Christmas Day & New Year's Day:** Falls on a Sunday this year. There will be no interruption in your service.

**Yard Debris Collection:** Yard debris collection end effective January 11th unless your contract specifies otherwise. If you have yard debris to be collected after this date, place your items to curbside on your 2nd collection day until yard debris season resumes the 1st week of March.

**Christmas Tree Collection:** Single Family and multi-dwelling attached homes, Christmas trees will be collected on January 4th and January 11th. We ask all tinsel and decorations be removed. Please do not place trees in plastic bags.

**Inclement Weather:** Safety in your community is our primary concern. Roads and/or areas which are deemed unsafe due to snow or ice will be suspended for collection. If suspension occurs, services will resume on the next regularly scheduled collection day.

We would like to thank you for the opportunity to service you and your community. Please forward this information to all Board Members and Property Managers. If you have any questions, please call our customer service department at 703-368-0500 Monday through Friday from 8:00 AM to 4:30 PM or visit us on our website at [www.americandisposal.com](http://www.americandisposal.com).

At your disposal,  
*American Disposal Services*