



AMERICAN
DISPOSAL SERVICES

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Monday - Friday
8 AM - 4:30 PM
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Service First Management

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Manassas, VA 20110-2214

Account # 0
Site:

Dear Valued Customer,

Happy Holidays! As we all enter the busy Holiday season, we would like to remind you of the upcoming collection schedule and inclement weather policies.

Yard Debris: We would like to remind you of our policies on yard debris collection. Please keep in mind, during our heavier leaf period, we will exercise our 10 bag / 10 bundle rule if needed. Grass clippings and leaves need to be placed in compostable yard waste bags. Personal cans may be used, however they need to be marked "Yard Debris". Tree limbs and brush must be no longer than 4-5 feet in length and 3 inches in diameter. These items must be tied with rope or twine in arm length bundles. We will collect a maximum of 10 bags of grass clippings and / or leaves, and 10 bundles of brush per pickup. Additional charges will apply if you would like to schedule an additional removal of these items. Please call our office for pricing and to schedule the removal. Items that are bagged and bundled are not to exceed 50lbs. Concrete, rocks, mulch, sod and dirt are not accepted.

Yard Debris collection is on your second pickup day of the week. If you have weekly trash service place out with your regular trash on your service day.

Thanksgiving Day: Office is closed and no service will be provided. Monday, Tuesday, Wednesday, and Friday collection will be as normal. If your trash or recycling collection falls on Thursday, services will be performed on your next regularly scheduled service day.

Christmas Day & New Year's Day: Office is closed and no services will be provided. Monday through Thursday collection will be as normal. If your Trash collection falls on Friday, your service will be resume on your next regularly scheduled collection day.

If your Recycling collection falls on Friday;

**Prince William County, your make up day for recycling will be Saturday, December 26th.

**Loudoun County, your make up day for recycling will be Saturday, January 2nd

**Recycling Material during the Holidays: Due to the heavy volume of items being shipped this year, we ask that recycling boxes be broken down to fit inside your container. If you have heavy volume, space your recycling material out between several different collection days

On make-up days, crews come through neighborhoods earlier than normal, please make sure items are at curbside the night before

Christmas Tree Collection: Christmas trees will be collected with your regular trash on your second collection day of the week. If you have weekly trash service place out with your regular trash on your service day. We ask all tinsel and decorations be removed. Please do not place trees in plastic bags.

Inclement Weather: Safety in your community is our primary concern. Roads and/or areas which are deemed unsafe due to snow or ice will be suspended for collection. If suspension occurs, services will resume on the next regularly scheduled collection day.

We would like to thank you for the opportunity to service you and your community. Please forward this information to all Board Members and Property Managers. If you have any questions, please call our customer service department at 703-368-0500 Monday through Friday from 8:00 AM to 4:30 PM or visit us on our website at www.americandisposal.com.

At your disposal,

American Disposal Services